

Board/Council/Commission Publications

Quick Order Form



Quantity	Cost	Publication
_____	_____	<i>Design for Success I: New Configurations for Catholic Schools</i> by Regina Haney and Joseph O'Keefe, SJ (\$17 member/\$26 non-member) (New 2009)
_____	_____	<i>Design for Success II: Configuring New Governance Models</i> by Regina Haney, Joseph O'Keefe, SJ, and Daniel Curtin (\$17/\$26) (New 2010)
_____	_____	<i>Constitutions, Articles, and Bylaws that Reflect Canon and Civil Law: Supporting Fiduciary Obligations in Catholic School Governance</i> by Deborah M. Cerullo SSND, J.D., J.C.L. (\$TBD) (New 2010)
_____	_____	<i>Restructuring Catholic School Governance for a New Age: Creativity Meets Canon Law</i> by Rev. Phillip Brown, SS, J.D., J.C.D. (\$12/\$18) (New 2010)
_____	_____	<i>A Primer on Education Governance in the Catholic Church</i> (\$15/\$23) (New 2009)
_____	_____	New Board Member Tool Kit (Benchmarks, Glossary, 3 Thumbnails, Code of Ethics, Board Member's Prayer, Orientation DVD: <i>Building Better Boards</i> [listed separately below*]) (\$35) (\$25 without DVD)
_____	_____	* <i>Building Better Boards DVD</i> (orientation to Catholic education board) (16 minute video) (\$15/\$25)
_____	_____	<i>Building Better Boards: A Handbook for Board Members in Catholic Education</i> by Lourdes Sheehan, RSM (\$13/\$17)
_____	_____	<i>Benchmarks of Excellence: Effective Boards of Catholic Education</i> by John Convey and Regina Haney (\$25/\$33)
_____	_____	<i>A Board's Guide to Assessment in the School: Understanding Roles and Methods</i> by James Deneen and Christopher Deneen (\$9/\$13)
_____	_____	<i>Continuing to Ensure a Future Full of Hope: A Board's and Parent's Guide to Active Participation in the School's Recruitment Effort</i> by Carol Cimino, SSJ (\$9/\$12)
_____	_____	<i>Communication Tactics, Tips & Tools for Catholic Education Boards</i> by Eileen Wirth (\$16/\$21)
_____	_____	<i>Glossary of Catholic Education Governance Terms</i> by Tim Dwyer (\$5/\$7; 10 or more, \$4 each for members only)
_____	_____	<i>Learners and Leaders: A Spirituality for Board Members</i> by Mary Benet McKinney, OSB (\$9/\$12)
_____	_____	<i>Looking Out for Red Flags: A Viability Assessment and Improvement Process for Catholic Schools</i> by Tom Colyandro (\$9/\$12)
_____	_____	<i>Making Commissions Work: A Handbook for Religious Education Boards/Commissions</i> (\$15/\$20)
_____	_____	<i>Measuring the Mission: An Elementary and Secondary Catholic School Board, Commission, & Council Assessment Process</i> (\$89 for Boards Dept. member, \$115 for NCEA member/\$140 nonmember. Pack is for 10 board members. Add \$2 for each board member over 10. Specify Advisory/Consultative or Policy-making Board.)
_____	_____	<i>Policy Formation in Catholic Education: A Guide to Legal Issues</i> by Mary Angela Shaughnessy (\$12/\$16)
_____	_____	<i>Pastoring Catholic Education Boards, Commissions and Councils: Witness of an Experienced Pastor</i> by Rev. Thomas E. Geelan (\$8/\$10)
_____	_____	<i>A Primer on Law for Administrators and Boards, Commissions & Councils of Catholic Education</i> by Mary Angela Shaughnessy, SCN (\$13/\$17)
_____	_____	<i>A Recipe for Change: Consolidating and Restructuring in Catholic Schools</i> by Camille Brown (\$15 member/\$23 nonmember)
_____	_____	<i>A Sense of Justice: Catholic Education, the Law and You</i> by Shaughnessy, set of 3 videos (\$139 \$25 member)
_____	_____	<i>Board Member's Prayer</i> (single sheet on card stock, suitable for framing) (\$1/\$2)
_____	_____	<i>Code of Ethics for Catholic Board of Education Members</i> (card stock, for framing) (\$1/\$2) (New 2010)
_____	_____	Add total number of packs of <i>Thumbnails</i> from page 3.
_____	_____	Subtotal
_____	\$6.00	Add \$6 Shipping & Handling if prepaid (on billed & credit card orders, actual shipping cost will be charged)
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Print and return this form with payment to NCEA Member Services, Suite 525, 1005 North Glebe Road, Arlington, VA 22201. Phone (800) 711-6232. Fax (703) 243-0025. E-mail services@ncea.org. You may order from online store at www.ncea.org/store.

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The Board Member's Thumbnail Series

Produced by

The Department of Boards and Councils
Of the National Catholic Educational Association

These short, concise pamphlets providing guidance in various aspects of the board's work make excellent 15-minute study-guides during meetings. They can be inserted into the new member's orientation kit and collected as a handy reference library. Some may be helpful to parents and staff. All will benefit both new and veteran board members. Each shrink-wrapped pack of a single title costs only \$9 for NCEA members, \$14 for nonmembers. (Packs published before 2009 contain 25 copies. *Packs published in 2009 or later contain 15 copies.

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Title

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of packs

Title

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- _____ Recruiting and Retaining Board Members* (**New 2009**)
- _____ Conducting Effective Board Orientation* (**New 2009**)
- _____ The Board as Collaborative Leaders
- _____ The Board Retreat
- _____ Board of Trustees: Members' Responsibilities
- _____ Building a Board on a Strong Foundation
- _____ Characteristics of an Effective Board
- _____ A Diocesan Board Planning Model
- _____ Effective Problem Solving
- _____ From Pesky Problems to Creative Solutions
- _____ Perils and Pitfalls of Catholic Education Boards — Part 1
- _____ Perils and Pitfalls of Catholic Education Boards — Part 2
- _____ Planning: The Key to Effective Board Meetings
- _____ Spirituality of the Board (2008)

Governance Roles

- _____ The Board and Policy Formation
- _____ The Board and Safety Issues
- _____ The Board and Strategic Planning (2008)
- _____ The Board's Role in Development
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- _____ Marketing Nuts and Bolts (**New 2010**)

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- _____ Religion and Politics
- _____ Tax-Exempt Organizations and Political Activities

Structural Issues

- _____ Board Committees: Formation & Growth
- _____ Catholic Education Board Committees
- _____ Board Constitution
- _____ Creating and Keeping Records

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- _____ What Does a Catholic Education Board Do? (**New 2010**)
- _____ What Makes an Education Board Catholic? (**New 2010**)
- _____ Leadership and Catholic Social Teaching (**New 2010**)
- _____ Virtuous Leadership for Catholic Schools (**New 2010**)

Relationships

- _____ The Board and the Parent Organization
- _____ The Board and the School Chief Administrator
- _____ Diocesan Leadership: Assisting Local Boards, Commissions and Councils of Education
- _____ The Role of the DRE in Relationship to the Board